



Code of Good Practise for EEE Retailers

A Retailer (Distributor) must comply with the Waste Management (Waste Electrical and Electronic Equipment) Regulations 2005, S.I. No.340 of 2005

1. Retailers must ensure that all Electrical and Electronic Equipment (EEE) sold from 13th August 2005 is imported or manufactured by a producer registered with WEEE Register Society and quoting their registration number on all invoices, credit notes, despatch and delivery dockets.
2. Retailers that import directly from outside the Republic of Ireland must register with the WEEE Register Society as a Producer and either join a compliance scheme or self-comply with the Regulations.
3. Retailers must clearly display the visible environmental management costs (vEMC) to be labelled 'Producer Recycling Fund contribution', where the Producers have applied this to products, on any invoice, receipt or docket issued at the point of sale of EEE.
4. In response to requests for pricing information, Retailers must quote the full retail price inclusive of the PRF contribution for all EEE products.
5. From 13th February 2006:
 - The full retail price inclusive of VAT and PRF
 - The Producer Recycling Fund (printed in full) Contribution
 - The price inclusive of VAT, exclusive of the PRF

Must be shown separately where EEE is displayed for sale, e.g. shelf-talkers, catalogues etc. The full retail price must not be less prominent than the price exclusive of the PRF and the PRF contribution

6. Retailers are obliged to take back WEEE on a one for one equivalent basis from private household customers purchasing new EEE as follows:
 - For in-store purchase and take away WEEE may be returned up to 15 days from the date of purchase
 - When delivering EEE, a minimum of 24 hours notice should be given to the purchaser who should have WEEE disconnected from the mains and ready for collection
 - WEEE not ready for collection can be returned to the Retailer within a maximum of 30 days from date of delivery

7. Retailers must ensure household customers are informed in writing of the return and collection systems for WEE available to them and the last date on which WEEE can be returned in-store following purchase of EEE. This information can be made available in notice, leaflet or till receipt format
8. Retailers must display a sign / notice in a conspicuous position within 1 metre of point of sale (till) or where EEE is displayed. For details of this notice please download "Legal Notice for Retailers of EEE"
9. Retailers should ensure take back facilities in-store are signposted and staff are trained to deal with take-back and WEEE queries
10. Where alternative consumer take back facilities have been agreed with the Local Authority, a sign on yellow background indicating this must be fixed within 1 metre of each entrance to the Retailer's premises as specified in Part 1 of the Fourth Schedule of the Regulations
11. Retailers must register with the local Civic Amenity site through the relevant Local Authority or through WEEE Ireland for delivering WEEE taken back in store and agree an appropriate time for delivery of WEEE to this site
12. Retailers may not transfer WEEE to any person or persons except licensed recovery operators operating on behalf of a Producer of Approved Body, or a Civic Amenity site

This information leaflet is issued by WEEE Ireland Ltd as a service to retailers/distributors. For further information about WEEE and the regulations, visit www.weeeireland.ie or www.epa.ie

